

**Draft Minutes of Meeting  
Board for Contractors  
INFORMAL FACT-FINDING CONFERENCES  
March 25, 2011 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Michael D. Redifer, Presiding Officer. H. Bailey Dowdy, Board Member, was present.

Kristin Becker appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

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|--|---|
| 1. Elizabeth A. Duncan v A Roof Doctor, Inc.<br>2011-00262 (9:00)                                | C=Elizabeth A. Duncan<br>Atty= Rhonda Perkins<br><b>W= Larry Miller</b><br><b>W=Kimberly Jordan</b> |
| 2. Quinton Miltier v. J D Evans Construction, Inc.<br>2010-05757 (9:30)                          | C=Dawn Miltier<br>Atty=Gary B. Patterson, Esq.  |
| 3. Erik Kloster v. Chandler Construction, Inc.<br>2011-00679 (10:00)                             | C=Erik Kloster<br>R= Charles A. Chandler  |
| 4. Phillip Newcomb v. Guaranteed Home Improvement LLC<br>2009-00714 (10:30)                      | C= Phillip Newcomb<br>C= Virginia Newcomb<br>W=Douglas Newcomb                                      |
| 5. Joseph M. Hoppel v. Kastech, Inc.<br>2010-5894 (11:00)(via teleconference)                    | C=Joseph M. Hoppel<br>W=Ms. Hoppel  |
| 6. John Hodnett v. Performance Concrete and Repair<br>2011-01466 (11:30)<br><b>(Rescheduled)</b> |   |

The meeting adjourned at 12:17 p.m.

Board for Contractors

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Dorothy L. Wood, Chairman

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Gordon N. Dixon, Secretary

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Custodian of Records